



Mission: Transformative education within a Christian Community.

Vision: Striving for excellence through Christ.

STUDENT HANDBOOK

2026-2027

Do not let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity. 1 Timothy 4:12

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General Information: Central Alberta Christian High School - What Is It?

Objectives of Our School

A Christian school is **Christian**. Jesus said, "Follow me." Time and again, the Bible tells us that following Him is a way of life; we can't walk two roads at the same time. In our school we strive to teach one another that way of life - in all subjects and in all activities. Because we are not an isolated fishbowl, we run into different beliefs and views of life. In every way we can try to strengthen your convictions and lifestyle responses to the Christian way. Therefore, we strive for the following:

1. **To increase our understanding and enjoyment of God's world.**

The world in which God places us has beauty, variety and richness. Our studying will include plants, animals, earth, space, how people live in this world and how we do and do not live with each other. We will explore and develop understandings of how each thing and person is unique and how, at the same time, they all fit together to make life and the creation whole.

2. **To increase our understanding of how God wants us to live.**

God has a place and purpose plan for humankind. Together, we will respond to God's world. We will look for answers to questions about what God wants for our lives, and what He wants us to do together, starting now as a school community, and for the future. We'll look at the ideas and forces that influence society. We'll also look for ways to respond to these influences, personally and as a school community.

3. **To develop skills and insights to help us live a full life.**

We live in a very complicated society where we need many skills and should have insights into a wide variety of topics. Each of us has special interests, talents or sensitivities that need developing and sharing with others. It is the goal of the school to help us all live more completely, as Christian friends, family members, citizens, workers, and artists.

4. **To provide a program of study which will enable students to take employment, pursue further training or schooling.**

What we do together at CACHS is only basic. We will continue to grow as a full person. Some of that change will depend on the responsibilities of employment, special skills training or of specific college or university work. For all of this, what we will do together here will encourage us personally to uncover life for ourselves through rich contacts with others and new - sometimes "little" experiences.

Organization of Our School

The Central Alberta Christian High School Society consists of parents and other Christians who are interested in providing students with Christ-centered education. The Society is non-denominational. Our program emphasizes the meaning of creation, and that our own lives are full or empty on the basis of how we respond to the Bible. As a school, we try to stress that Christ's forgiveness is basic to keep each part of life, and ourselves, whole.

2026-2027 School Year Calendar

AUGUST	August 25-31	Staff Planning Days
SEPTEMBER	September 1	Students' First Day
	September 7	Labour Day - No School
	September 11	Retreat at Camp Rehoboth
	September 24	Parent Information Evening
	September 25	Staff Collaboration Day - No School
	September 30	Truth and Reconciliation Day - No School
OCTOBER	October 9	Staff Collaboration Day - No School
	October 12	Thanksgiving Day - No School
	October 22-23	PCCE Teachers' Convention - No School
	October 30	Mid-semester report cards released
NOVEMBER	November 5	Parent Teacher Interviews after school
	November 6	PTIs (am) / SC (pm) - No School
	November 11	Remembrance Day - No School
	November 20	Staff Collaboration Day - No School
DECEMBER	December 4	Staff Collaboration Day - No School
	December 19-31	Christmas Break - No School
JANUARY	January 1-3	Christmas Break - No School
	January 20	Last day of semester 1 classes
	January 21-28	Non-diploma course exams
	January 29	Staff Collaboration Day/Ski trip, S1 report card released - No School
FEBRUARY	February 1	Semester 2 begins
	February 4	Grade 8/9 day at CACHS
	February 12	AISCA Teachers' Convention - No School
	February 15	Family Day - No School
	February 16-19	Winter Break- No School
	February 26	Staff Collaboration Day - No School
MARCH	March 4	Swing into Spring school fundraiser
	March 11	Grade 10 registration evening
	March 19	Staff Collaboration Day - No School
	March 26	Good Friday - No School
	March 29	Easter Monday - No School
APRIL	April 9	Mid-semester report cards released
	April 12	Grandparents'/Seniors' Day
	April 15	Parent Teacher Interviews after school
	April 16	Staff Collaboration Day - No School
	April 19-23	Spring Break - No School
MAY	May 12	CACHS Society Meeting
	May 21	No School
	May 24	Victoria Day - No School
	May 25	Staff Collaboration Day - No School
JUNE	June 17	Last day of classes
	June 18-23	Non-diploma course exams
	June 24	Graduation day

June 25

Final Semester 2 Report Card released

CACHS Bell Schedule: 2026-27

Mondays

P1	8:50 - 9:50
Break	9:50 - 9:55
Assembly/HR	9:55 - 10:55
Break	10:55 - 11:00
P2	11:00 - 11:50
<i>Lunch (cos./shop)</i>	<i>11:50 - 12:15</i>
Lunch	11:50 - 12:35
<i>P3 (cos./shop)</i>	<i>12:15 - 1:55</i>
P3	12:35 - 1:55
Break	1:55 - 2:05
P4	2:05 - 3:25
<i>P4 (cos./shop)</i>	<i>2:05 - 3:45</i>

Fridays

P1	8:50 - 10:15
Break	10:15 - 10:25
P2	10:25 - 11:45
Lunch	11:45 - 12:35
P 3	12:35 - 1:55
Break	1:55 - 2:05
P4	2:05 - 3:25

Tuesdays, Wednesdays, and Thursdays

P1	8:50 - 10:15
Break	10:15 - 10:25
P2	10:25 - 11:45
<i>Lunch (cos./shop)</i>	<i>11:45 - 12:15</i>
Lunch	11:45 - 12:35
<i>P3 (cos./shop)</i>	<i>12:15 - 1:55</i>
P3	12:35 - 1:55
Break	1:55 - 2:05
P4	2:05 - 3:25
<i>P4 (cos./shop)</i>	<i>2:05 - 3:45</i>

ACADEMIC INFORMATION

Requirements for Receiving an Alberta High School Diploma

CACHS offers three pathways for students to complete high school in Alberta. The first pathway leads to an Alberta High School Diploma, the second leads to a Certificate of High School Achievement and the third leads to a Certificate of School Completion.

Please note that the completion of high school does not necessarily grant admission to post-secondary educational institutions. There are a variety of entrance requirements for post-secondary institutions, and students should plan your program accordingly. It is **the student's** responsibility to ensure that they have the correct courses to fulfill prerequisites for educational programs after high school. Our career counselor, Mrs. Den Oudsten is available to discuss options. We recommend that students take the highest academic courses they are able to be successful at to ensure the most options for them.

Graduation Pathway 1: Alberta High School Diploma

Alberta High School Diploma: Graduation Requirements (English)
The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.
100 CREDITS including the following:
ENGLISH LANGUAGE ARTS – 30 level (English Language Arts 30-1 or 30-2)
SOCIAL STUDIES – 30 LEVEL (Social Studies 30-1 or 30-2)
MATHEMATICS – 20 LEVEL (Pure Mathematics 20, Applied Mathematics 20 or Mathematics 24) (Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)
SCIENCE – 20 LEVEL ¹ (Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)
PHYSICAL EDUCATION 10 (3 Credits)
CAREER AND LIFE MANAGEMENT (3 CREDITS)
10 CREDITS IN ANY COMBINATION FROM: • Career and Technology Studies (CTS) • Fine Arts • Second Languages • Physical Education 20 and/or 30 • Locally developed/acquired and locally authorized courses in CTS, fine arts, second languages, Knowledge and Employability occupational courses or IOP occupational course • Knowledge and Employability courses • Registered Apprenticeship Program courses
10 CREDITS IN ANY 30-LEVEL COURSE (IN ADDITION TO A 30-LEVEL ENGLISH LANGUAGE ARTS AND A 30-LEVEL SOCIAL STUDIES COURSE AS SPECIFIED ABOVE) These courses may include: • 30-level locally developed/acquired and locally authorized courses • Advanced level (3000 series) in Career and Technology Studies courses • 30-level Work Experience courses² • 30-level Knowledge and Employability courses • 30-level Registered Apprenticeship Program courses • 30-level Green Certificate Specialization courses • Special Projects 30

¹ The science requirement – Science 20 or 24, Biology 20, Chemistry 20 or Physics 20 – may also be met with the 10-credit combination of Science 14 and Science 10.

² Students may earn a maximum of 30 credits in Work Experience, but only 15 credits may be used to meet the 100-credit requirements for the Alberta High School Diploma.

Graduation Pathway 2: Certificate of High School Achievement

Students on this pathway – also known as the Knowledge and Employability Program – take courses that will lead to graduating high school with a [Certificate of High School Achievement](#). Students are provided with opportunities to experience success in school and to become well prepared for employment, further studies, active citizenship and lifelong learning. As there are different requirements for completion in this program, students may be recommended for this program based on their learning abilities and specific needs.

The schedule for each student will differ based on the Knowledge and Employability (K&E) courses they will be enrolled in. Courses marked as - 4 are considered K&E courses. Working with the student and parent(s)/guardian(s), the Student Support Teacher builds an individualized program that best meets the needs of the student and their future goals.

There are different ways that students may complete K&E courses:

1. Sitting in mainstream classes and receive -4 assessments and support
2. Working individually with the Student Support Teacher
3. Working in a small group with the Student Support Teacher
4. Through off-campus courses including Work Experience, Green Certificate, and the Registered Apprenticeship Program

Along with a Work Experience course, grade 12 students in K&E programming must be involved in a:

1. Career and Technology Studies option, or
2. Occupational course, or
3. Registered Apprenticeship Program

For more detailed information about this program, please visit

<https://open.alberta.ca/publications/9781460137284>

In the K&E program, grade 10 students will be enrolled in at least 40 credits, including:

- English 10-1, 10-2 or 10-4
- Social 10-1, 10-2 or 10-4
- Science 10, 14 or 10-4
- Math 10C, 10-3 or 10-4
- Phys Ed 10
- CALM
- Bible 10
- Any option courses

In the K&E program, grade 11 students will be enrolled in at least 35 credits, including:

- English 20-1, 20-2 or 20-4
- Social 20-1 or 20-2, or 20-4
- Biology 20, Chemistry 20 and/or Physics 20
- Science 24 or Science 20-4
- Math 20-1 or 20-2, 20-3 or 20-4
- Any option courses

In the K&E program, grade 12 students will be enrolled in at least 30 credits, including: ● English 30-1, 30-2, or 30-4

- A 30-level Knowledge and Employability occupational course, or a 30-level CTS course, or RAP
- 30-level Knowledge and Employability Workplace Practicum course, or Work Experience or Green Certificate

- And a variety of options that may include
 - Social 30-1 or 30-2
 - Biology 30, Chemistry 30, Physics 30 and/or Science 30
 - Math 30-1 or 30-2 or 30-3

- Bible, Shop, Mechanics, Welding, Photography, Accounting, Cosmetology, Art, Drama, Fashion Studies, Foods, Sports Performance, Computer Science, and off-campus programs (like Work Experience, RAP and Green Certificate)

Post-Secondary Opportunities

Students completing this program may be eligible for entrance requirements to university, college and trade programs, depending on their grades and course selection. (Most university programs require English 30-1). A student graduating with only K&E courses may need to upgrade to attend a post-secondary institution.

Graduation Pathway 3: Certificate of School Completion

Students who are enrolled to complete the Certificate of School Completion require one-to-one support to complete academic courses at their ability level (e.g., life skills, literacy, numeracy, etc.). To be eligible for this special education program, the student and parent(s)/guardian(s) must consult with the Student Support Teacher and school administration to see how the student meets the [requirements from Alberta Education](#). Along with parent(s)/guardian(s), and considering the needs and abilities of the student, the Student Support Teacher builds a learning program based on the goals set out by the Individualized Program Plan (IPP). Students in this program are fully included in options courses with their peers, which can be taken for credit or audit. All activities are geared towards generating greater confidence and independence for the student while instilling an enjoyment for learning and trying new things.

As this program is not tied to specific course requirements, there is ample room for students to participate in hands-on projects that build the community at CACHS. For example, previous students have coordinated Fry Friday, ordering groceries, preparing food, and with a team providing food for students on Fridays at lunch. Students in the special education program are encouraged to find success in being involved in extracurricular activities such as yearbook, student council, sports teams, and other student clubs.

Example of schedule for one semester

- Period 1 - life skills– project-based learning with Student Support Teacher
- Period 2- life skills– project-based learning with Student Support Teacher
- Period 3 - Foods 20 (M/W), Drama 20 (T/TH)
- Period 4- work experience (M/W), Art 20 (T/Th)

Eligibility Criteria from Alberta Education

- The student, due to a significant cognitive disability, is not able to achieve any of the following certificates or diplomas:
 - Alberta High School Diploma
 - Certificate of High School Achievement (Knowledge and Employability)
- The student has worked toward goals and objectives in their individualized program plan (IPP).
- By the end of the nomination school year, the nominee has been a student for at least 12 years (and is 17 years of age or older by March 1 of the nomination year).
- The school year in which the nomination is being submitted is the student's last year of school programming.
- The student's registration in PASI usually includes one of the following special education codes at the time of school completion: 41, 43, 44, 52.

Post-Secondary Opportunities

Students completing the Certificate of School Completion may be eligible for entrance into the *Transitional Employment Program* (Olds) or the *Life and Employment Skills for Independence* (Red Deer) or other similar programs at nearby post-secondary institutions.

Requirements for Graduating from Central Alberta Christian High (see Policy 323)

Graduation is the culmination/completion of the grade school experience for CACHS students and their parents, and as such it is a significant milestone in their lives. Graduating from CACHS is a unique high school achievement requiring courses and participation above and beyond provincial requirements, thus CACHS graduates are to be rewarded with a separate CACHS Diploma. Coming together at the CACHS graduation day is an event that, for the students, parents, and supporting community, serves as a reflection of God's covenantal faithfulness and the grateful response of His people in the area of education. Consequently, the CACHS Diploma serves as an appropriate expression of that significance.

CACHS Diploma Requirements

To receive a CACHS Diploma students must:

1. Achieve either an Alberta High School Diploma or Alberta Certificate of High School Achievement or Certificate of School Completion.
2. Have taken no spares in Grade 10, have taken 35 credits through CACHS in Grade 11, and have taken 30 credits through CACHS in Grade 12.
3. Attend CACHS for a minimum of one school year.
4. Complete two religious studies courses offered by CACHS.
5. Complete a minimum of 30 volunteer hours signed off by an appropriate overseer.
6. Apply to graduate by April 1st of their grade 12 year.

A student must meet the CACHS Diploma requirements to receive a scholarship from CACHS.

All requirements for the CACHS Diploma are enforced and voided at the discretion of the CACHS administration team.

SCHOOL EXPECTATIONS

ACADEMIC HONESTY (see [Policy 213](#))

At CACHS, if a student is found to be cheating or plagiarizing, the student will receive a grade of "0". This applies to all tests, exams, and assignments. Parents will be informed when a student is found to be cheating or plagiarizing.

STUDENTS ACCESS TO RECORDS (see [Policy 106](#))

The Alberta School Act requires schools to have a policy in place to inform students of who may see their records. The policy details may be seen by you and your parents/guardians, by asking the principal for the opportunity to view them.

ALCOHOL/DRUGS (see [Policy 307](#))

Misuse of controlled substances is illegal and will not be permitted on school property or in conjunction with school-sanctioned activities including extracurricular and off site events.

ATTENDANCE (see [Policy 302](#))

Each class is a community. Therefore, students all have responsibilities to the other members. When someone is absent, the students and teachers cannot respond to one another's abilities or difficulties as soon as possible. Therefore students are expected to be in class.

1. The parents or guardians should call (403-782-4535) or email (office@cachs.ca) CACHS to report absences or lates as soon as possible on the day of absence.
2. Families are encouraged to inform the principal concerning extended absences for travel.

ABSENCES NOT EXCUSED BY PARENTS (SKIPPING)

1. After the first and second unexcused absence (skip), the parent(s) or guardian, and the students, are warned that upon a third unexcused absence the student may be suspended from school.
2. An in-school suspension may be given by the principal for up to three days. Any subsequent unexcused absence will mean that the student must meet with the Education Committee to discuss his/her continued enrolment in the school.
3. **This policy is cumulative for the entire year. The second semester does not signal the beginning of a new tally of unexcused absences.**

BEHAVIOR (see [Policy 318](#))

For effective, enjoyable learning and teaching to take place in the classroom and for a good working relationship to be fostered in the school, both students and teachers must be willing to cooperate and support each other.

Both students and teachers have authority and responsibilities in school. The students are responsible for much of their own learning. The teachers must also ensure that the school, and the classroom, in particular, is a place where students can and do learn. Thus, students must exercise self-discipline and expect others to do the same. If a student is not handling his own self-discipline adequately, the teacher will help him/her to do so.

Basically, all rules or statements about discipline come down to these two broad, positive rules:

- A. Use time and resources in stewardly ways.
- B. Respect the rights of yourself and others:
 1. To learn.

2. To be free of physical, emotional, social, and spiritual pressures and harm.

BUSES

You may get on or off the buses at Lacombe Christian School. When you walk there, do not cut through people's yards. Please be sure you walk as far to the right of the road as possible to allow for traffic to still flow smoothly. If you are eating something on the way, please save your garbage and dispose of it in a garbage can at school.

CARE OF PREMISES

Individuals and classes are encouraged to help keep work and common areas tidy and safe. Any damage, accidental or intentional should be reported to the office. Consequences for school damage (intentional or unintentional) will be decided by administration and if necessary, the board.

CLASS PREPARATION

It is important to come to class with all required materials so that classes can start on time and run efficiently.

Late Work - It is the student's responsibility to hand in all work on time. If late work is handed in, marks may be docked daily.

COMPUTER USE - (see [Policy 305](#))

The use of the internet at CACHS must be in support of education and research and consistent with the educational objectives of the school. All users of the CACHS network must agree to abide by the Acceptable Computer Use Policy (P305).

COURSE CHANGES (see [Policy 326](#))

Each spring, students will request courses for the following school year using the school's registration process. Students are encouraged to seek guidance from parents/guardians, teachers, and school counselors when selecting courses. Course requests are considered final once submitted. Timetables are built by the school administration based on student course requests, staffing availability, graduation requirements, and school resources. Changes to student schedules are limited and must follow the procedures in school policy (P 326). Changes that are considered must occur in the first five days of the semester.

Course changes may be considered for the following reasons:

- 1.1. Timetable errors or conflicts
- 1.2. Inappropriate course placement based on academic prerequisites or teacher recommendation
- 1.3. Graduation requirement adjustments
- 1.4. Documented medical or exceptional circumstances

Course changes will generally not be approved for:

- 1.5. Preference for a specific teacher
- 1.6. Preference for a different class time or peer group

- 1.7. Desire for a lighter workload without academic justification
- 1.8. Missed deadlines without exceptional circumstances

If the rationale for requesting changes falls within the permissible reasons, students will complete a course change request form, with their rationale, and parent approval. Then the school administration will consider their request.

Students switching into off-campus programming (e.g., Green Certificate, RAP and Work Experience) from on-campus programming must attend on-campus classes until their initial off-campus programming paperwork has been completed and satisfactorily received by the Off-campus Programming Coordinator.

DISCIPLINE – (see [Policy 318](#))

The Student Discipline Policy (P318) describes and illustrates unacceptable attitudes and behaviors that may occur during school hours or in relationship to school sponsored/endorsed functions that warrant a student being put on probation or suspended, or the staff and administration's recommending that a student be expelled from school.

These unacceptable attitudes or behaviors might include:

1. Repeated failure to put forth an effort, such as failing to do homework, complete assignments, bring books and materials, or being unwilling to respond in class when asked, etc.
2. Creating disciplinary problems or destroying the community atmosphere of the school by being discourteous and uncooperative, by being profane or vulgar when speaking, by doing willful damage to school or personal property, or by disobeying school regulations and policies, etc.
3. Insubordination and opposition to authority.

All attitudinal and behavioral difficulties must first be responded to by the teacher concerned. Once the teacher has addressed the attitude or behaviour, and has subsequently consulted with a student's parents, he/she should, if necessary, directly involve the Principal.

In all cases, the student will be treated with respect.

Details of the policy address:

- 1) Temporary removal from class
- 2) Permanent removal from class
- 3) Suspension/expulsion from school

In the event of a suspension/expulsion, an appeal process can be initiated.

DISTANCE LEARNING (DL) and DUAL CREDIT (DC) COURSES (see [Policy 306](#))

We are committed to serving students in the regular classroom in order to provide a Christian approach to the courses presented. When regular classes cannot meet the needs of a student, we will attempt to fulfill the need by providing DL or DC courses.

DRESS AND APPEARANCE (see [Policy 321](#))

Both teachers and students who are attending the Central Alberta Christian High school should dress in clean, modest clothing, that fits the occasion and that shows your own personal taste,

creativity, and respect for yourself and other people.

Students are encouraged to use modesty and consideration of others in their mode of dress and grooming. Standards of dress present our person to the community. The following are more specific guidelines: T-shirts exhibiting inappropriate slogans or designs are prohibited. Tops must cover the entire stomach and cleavage. Tank tops and muscle shirts are not permitted. This includes Phys Ed classes. Skirts and shorts must not be excessively short or revealing in nature.

No undergarments should be visible (boys and girls).

Students who are in violation of the Dress Code will be asked to change their clothes, cover the clothes, or turn offending clothes (t-shirts with inappropriate messages) inside out. In some cases, students will be sent home to change if the issue cannot be resolved by any of these solutions.

Before entering the school, make sure your footwear is dry and clean. You will be asked and expected to clean up your mess if you enter the school with dirty footwear. Don't wait to get "caught" – take responsibility for your actions!

EXTRA-CURRICULAR PARTICIPATION (See [Policy 309](#))

Extra-curricular activities are an important part of the school program. They serve to enhance the school community and the student's experience in the school community.

Along with this experience comes the privilege and responsibility to portray the school in a positive Christian example. Individuals understand that they might have to give up some of their personal freedoms for the sake of the "team". This policy is meant to include the sport teams, but also the drama and/or music productions, as well as any school trip. The guidelines are laid out with the intention of providing all participants with a clear understanding of behavior and routines that can be expected from them while participating in extracurricular activities.

FIRE ESCAPE ROUTES

1. Note evacuation instructions posted in each room.
2. Walk swiftly and quietly to the exit and get away from the building.
3. If outside of the classroom when the alarms sounds, evacuate with the nearest group. Once outside, go to your own class/group for an attendance count.

GYMNASIUM RULES

1. Students are not permitted in the gym without teacher supervision.
2. No street shoes in the gym at any time.
3. No food or drink allowed in the gym.
4. Gym shoes must be non-marking and clean.
5. Proper gym attire must be worn when participating in any activity.

GRADUATION SCHOLARSHIPS (see [Policy 324](#))

A student must meet the CACHS Diploma requirements to receive a scholarship from CACHS. There are a number of scholarships available to the students for excellence in academics, attitude and skills. Many of the scholarships must be applied for by the students, but some are by nomination. The scholarship application forms are available from Mrs. Den Oudsten in the spring of graduation year.

HONOUR ROLL, MERIT ROLL, and VALEDICTORIAN (see [Policy 324](#))

Honour Roll:

- To achieve placement on the Honour Roll will mean that you have been enrolled in at least 15 credits, and earn a weighted average of at least 80% across all courses evaluated by a CACHS teacher.
- Honour roll will take in-school and diploma final exams into account.
- Courses taken off-campus, and evaluated by someone who is not a CACHS teacher will not be considered for Honour roll calculations
 - Dual credit, Green Certificate, Registered Apprenticeship Program, and Work Experience courses will be considered for a maximum of 5 credits per semester.
- Honour Roll awards are to be handed out at the end of each semester (in February for Semester 1, and in September for Semester 2)

Merit Awards:

- To achieve placement on the Merit roll will mean that the student:
 - Meets all CACHS Diploma requirements and are enrolled in at least 15 credits
 - Hands in all assignments on time
 - Comes to class promptly and fully prepared
 - Contributes explicitly or implicitly to a positive classroom environment including activities, assignments and instruction
 - Makes use of his or her academic potential
 - Shows respect towards teacher, peers and the school's mission and purposes
- Staff select students who exhibit a positive approach to all classes and take their learning seriously
- Selection by staff must be unanimous amongst all the student's teachers during the semester
- Merit Awards are to be handed out at the end of each semester (in February for Semester 1 and in June for Semester 2)

Valedictorian:

- The valedictorian of the graduating class will be the CACHS graduate – receive the CACHS Diploma – with the highest final grade average in the following five courses:
 - English Language Arts 30-1
 - Social Studies 30-1
 - Mathematics 30-1 or 30-2
 - One of Chemistry 30, Biology, 30, Physics 30
 - One of another 30-level 5 credit course: Science 30, Chemistry 30, Biology, 30, Physics 30, Physical Education 30, Art 30, Drama 30, Math 31
- The above 30-level courses must be courses taught and evaluated by a CACHS teacher.
- Valedictorian eligibility average will be calculated once the school awarded marks are determined in June.

- Diploma exam marks will not be considered for any courses.
- The valedictorian will deliver a speech at the graduation ceremony and must submit their speech to the Principal or Vice Principal before the ceremony.

LATENESS (see [Policy 314](#))

Schools and classes function as a community. When a student is late, there is learning missed, and the community aspect is hindered.

Being late repeatedly is perceived by the staff as defying the authority that has been assigned to them by the Board, which represents your parents. It leaves the impression that school is not important to you, nor do you judge it to be important to the other students and staff that need to deal with your behavior.

After five lates in one term, the student's parents will be informed of the tardiness by way of a letter sent home. The Education Committee will also be informed at their next meeting. After ten lates in the term the student may receive a suspension. Lates after a suspension will be dealt with individually by the Education Committee to determine further consequences which may include suspensions or expulsion.

LOCKERS

Each student will be assigned a locker and given a lock if needed. Please keep lockers locked. Please engrave or identify personal possessions, especially calculators.

LUNCH

Lunch can be eaten in the hallway or in the common student spaces. Lunch should not be eaten in the classrooms.. All areas are to be kept clean and all garbage put into the garbage containers.

PERSONAL MOBILE DEVICE POLICY – (see [Policy 304](#))

Student digital devices are prohibited (e.g., cell phones, smart watches, earbuds, etc.) in classes, bathrooms, change rooms and assemblies unless authorized. Unauthorized use will result in confiscation of the device by the teacher. Confiscated devices can be picked up by the student at the office at the end of the school day. Upon second confiscation, parents will be notified and requested to pick up the device.

PHOTOCOPYING

If you are requested by the teacher to come to the office and do photocopying, please make sure you bring a note from the teacher requesting the photocopying. If you wish to photocopy materials for yourself, you will be asked to pay 10 cents per page copied.

SMOKING, MARIJUANA & VAPING ([See Smoking Policy 307](#))

CACHS will not permit smoking, including the use of vaping (electronic cigarettes) and smokeless tobacco on school property.

- This policy applies to the building and in vehicles parked on school property.
- This policy applies to students, staff, and visitors.

STUDENT PARKING AND DRIVING

Our school is situated in the center of a residential neighborhood. Many of the families have small children playing near roads and parking lots. We have a responsibility to be good neighbors to those who live around our school, and police will monitor the community for driving.

- a) Please park in the south parking lot or in the lot on the west side of the school. The north side of the south lot is for staff, guests and handicap parking. Vehicles will be towed away at the owner's expense if expectations are not followed.
- b) In the winter, the plugs will be for our staff and guests.
- c) If a student is given a warning for dangerous driving habits, it may be requested that you turn your keys in at the office. Keys will be available for retrieval at the end of the school day.
- d) Students are expected to follow all parking lot signage. Failure to do so may result in fines or expulsion from the school parking lot.

TELEPHONE USE

If a student needs to make a phone call and does not have a cell phone, there is a phone available in the front office for such calls. Please see Mrs. Krause or any of the staff members for permission to use that phone.

WEATHER: School Closure (See [School Closure Policy \(including Departmental Exams Information\) Policy 316](#))

If Wolf Creek buses are not running in the morning but are running in the afternoon, CACHS will be open for school. If the Wolf Creek buses are not running at all during the day, then and only then will CACHS be closed. In case of bad weather, please check the school's website (www.cachs.ca)

MISCELLANEOUS

The Staff Room is a private room for teachers to spend their break. If you need to speak to them, please knock and we will be glad to help you out.